



<https://www.internshipscanada.online/job/aiesec-internships/>

AIESEC Internships 2023 / 2025 New Application

Description

Are you passionate about fostering cultural understanding, leadership development, and international experiences for young people? AIESEC is seeking a motivated and dedicated AIESEC Internship Program Coordinator to join our dynamic team. In this role, you will play a crucial part in helping young individuals embark on life-changing international internship experiences that contribute to their personal and professional growth.

Responsibilities

- **Internship Placement:** Collaborate with our network of global partners and local entities to identify internship opportunities for AIESEC members, ensuring alignment with their skills, interests, and career goals.
- **Participant Support:** Provide guidance and support to AIESEC interns throughout the application, preparation, and internship phases, addressing any concerns or challenges they may face.
- **Marketing and Promotion:** Promote AIESEC's internship programs within the local community, educational institutions, and online platforms to attract potential interns and organizations.
- **Partnership Development:** Establish and nurture relationships with local and international organizations to expand the range of internship opportunities available to AIESEC members.
- **Program Enhancement:** Continuously assess and improve the AIESEC internship program, adapting to changing market trends and participant needs.
- **Cultural Exchange:** Encourage cross-cultural understanding and collaboration among interns and host organizations to foster a more interconnected world.
- **Data Management:** Maintain accurate records of internships, participant details, and program performance, using our internal systems for tracking and reporting.
- **Event Coordination:** Organize events and workshops related to intercultural learning and leadership development for AIESEC interns and members.

Qualifications

- Bachelor's degree in a related field (International Relations, Business, Education, etc.)
- Strong interpersonal and communication skills
- Demonstrated organizational and project management abilities
- A passion for cultural exchange, youth development, and international experiences
- Proficiency in English (additional language skills are a plus)
- Ability to work independently and as part of a diverse, international team
- Flexibility to adapt to changing circumstances and handle multiple responsibilities
- Experience with international travel, exchange programs, or related areas is

Hiring organization

AIESEC

Employment Type

Intern

Duration of employment

3 Months

Industry

Non-profit Organizations

Job Location

Toronto, Ontario, Canada, 416,
Toronto, Ontario, Canada

Working Hours

09

Date posted

November 8, 2024

Valid through

12.10.2026

a significant advantage

Job Benefits

- Competitive salary and benefits package
- Opportunity to work in a globally diverse and mission-driven organization
- Professional development and networking opportunities
- Chance to make a positive impact on the lives of young people and the world

Contacts

1. Prepare Your Application Documents:

Gather the necessary documents, which typically include:

- Your updated resume or curriculum vitae (CV).
- A well-crafted cover letter highlighting your qualifications, experience, and motivation for applying to this role.
- Any relevant educational certificates or transcripts.
- Professional references if required (usually available upon request).

2. Visit the AIESEC Website:

Go to the official AIESEC website. You can typically find information about job openings and application procedures on their career or “Join Us” page. Look for the “Careers” or “Join Our Team” section.

3. Search for the Job Posting:

Browse through the available job listings or search for the “AIESEC Internship Program Coordinator” job opening.

4. Complete the Online Application:

Once you've found the job posting, there should be an option to apply online. Click on the job listing to access the application form or online portal. Follow the instructions provided, which may vary depending on AIESEC's specific application process.

5. Upload Your Documents:

Submit your application documents through the online application portal. This may include uploading your resume, cover letter, and any other requested materials. Ensure that your documents are in the required file formats (e.g., PDF, Word).

6. Complete the Application Form:

Fill out all required fields in the online application form. This may include personal information, educational background, work experience, and responses to specific questions related to the role.

7. Double-Check Your Application:

Review your application for accuracy and completeness before submitting it. Make sure there are no typos or errors in your documents or responses.

8. Submit Your Application:

Once you are satisfied with your application, click the “Submit” or “Apply” button on the online portal.

9. Follow Up:

After submitting your application, keep an eye on your email for any communication from AIESEC regarding your application. They may contact you for further steps, such as interviews or assessments.

10. Prepare for Interviews:

If you are selected for an interview, take the time to prepare and research the organization and the role. Be ready to discuss your qualifications and your enthusiasm for joining AIESEC.