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## Canada Border Services Agency Internships 2025 New Hiring

### Description

Are you interested in a dynamic and fulfilling internship opportunity that provides firsthand experience in the world of border security, trade, and immigration enforcement? The Canada Border Services Agency is seeking dedicated and motivated individuals for its internship program. This internship offers an unparalleled opportunity to gain insight into the operations of a vital Canadian federal agency.

### Responsibilities

As an intern with the Canada Border Services Agency, you will have the opportunity to:

- **Learn from Experts:** Work alongside experienced professionals who are experts in their fields, gaining exposure to a wide range of activities, including border security, trade compliance, immigration enforcement, and more.
- **Research and Analysis:** Conduct research and analysis related to border and immigration issues, providing valuable insights and contributing to decision-making processes.
- **Support Operations:** Assist in various operational activities, such as customs examinations, document verification, and inspection processes, while adhering to all relevant regulations and procedures.
- **Policy and Procedures:** Gain insight into the development and implementation of customs and immigration policies, ensuring they align with national security and trade objectives.
- **Project Work:** Participate in specific projects that directly impact the agency's operations and objectives.
- **Training and Development:** Engage in a structured training program that includes workshops, seminars, and networking opportunities with CBSA professionals.
- **Collaboration:** Collaborate with colleagues across different departments to gain a holistic understanding of the CBSA's operations.
- **Communication:** Develop your communication and interpersonal skills by interacting with a diverse range of stakeholders, including other government agencies, international partners, and the public.

### Qualifications

- Currently enrolled in a recognized post-secondary institution, pursuing a degree in a relevant field (e.g., criminology, international relations, law, or related disciplines).
- Strong communication and analytical skills.
- Excellent teamwork and problem-solving abilities.
- A keen interest in border security, trade, and immigration enforcement.
- Willingness to undergo security clearance as required by the CBSA.

### Job Benefits

### Hiring organization

Canada Border Services Agency

### Employment Type

Intern

### Duration of employment

3 Months

### Industry

Government Administration

### Job Location

Ottawa, Ontario, Canada, K1A,  
Ottawa, Ontario, Canada

### Working Hours

09

### Date posted

February 8, 2025

### Valid through

02.11.2028

- **Hands-On Experience:** Interns will have the opportunity to work on real-world projects and tasks, gaining practical experience in the field of border security and customs and immigration enforcement.
- **Networking:** Interns will have access to a network of experienced professionals within the Canada Border Services Agency and other government agencies, providing valuable connections for future career opportunities.
- **Mentorship:** Interns will be mentored by experienced professionals who can provide guidance, advice, and insight into the industry, helping to shape their career path.
- **Career Development:** The internship offers a structured training program, workshops, and seminars that can enhance the skills and knowledge of interns, making them more competitive in the job market.
- **Insight into Federal Operations:** Interns will gain a deeper understanding of federal government operations, regulations, and policies related to border security and immigration enforcement.
- **Exposure to Multiple Disciplines:** Interns will have the opportunity to work across various departments, gaining exposure to a wide range of activities, from customs examinations to policy development.
- **Resume Building:** This internship adds valuable experience to an intern's resume, making them more attractive to potential employers in the future.
- **Contribution to Public Service:** Interns will be contributing to the important work of safeguarding Canadian interests, enhancing their sense of civic duty and public service.
- **Flexible Duration:** The internship program typically lasts 12-16 weeks, offering flexibility to accommodate academic schedules.
- **Security Clearance:** The willingness to undergo security clearance as required can be a valuable asset for future positions in fields that require security clearances.

## Contacts

**1. Review Eligibility Criteria:** Before applying, make sure you meet the eligibility criteria. Typically, applicants should be currently enrolled in a recognized post-secondary institution, pursuing a degree in a relevant field (e.g., criminology, international relations, law, or related disciplines).

**2. Prepare Your Application Documents:** Gather the necessary documents to submit as part of your application. These typically include:

- **Resume:** Ensure your resume is up-to-date and highlights relevant education, work experience, skills, and achievements.
- **Cover Letter:** Write a compelling cover letter that explains your interest in the CBSA Internship, why you are a suitable candidate, and what you hope to gain from the experience.
- **Academic Transcripts:** Include unofficial academic transcripts with your application.

**3. Compose a Statement of Interest:** In addition to your cover letter, prepare a brief statement explaining why you are interested in interning at the Canada Border Services Agency. This statement should showcase your enthusiasm for the role and the agency's mission.

**4. Create an Email:** Compose an email to submit your application. Use the designated email address provided in the internship posting. Ensure you follow any specific instructions regarding the subject line or formatting of your email.

**5. Send Your Application:** Attach your resume, cover letter, academic transcripts,

and the statement of interest to the email. Be sure to follow any specific instructions provided in the internship posting. Double-check that all the attachments are in the correct format.

**6. Submit Your Application:** Send your application to the designated email address. Make sure you receive a confirmation of your application's submission or keep a copy of the sent email for your records.

**7. Follow Up:** After submitting your application, you may not receive an immediate response. Be patient and wait for the CBSA to review applications. If you don't hear back within a reasonable timeframe, you can send a polite follow-up email to inquire about the status of your application.

**8. Prepare for Interviews:** If your application is shortlisted, you may be invited for an interview. Prepare by researching the CBSA, understanding its mission and operations, and being ready to discuss your qualifications and interest in the internship.

**9. Attend the Interview:** Participate in the interview with professionalism and enthusiasm. Be ready to answer questions about your qualifications, experience, and motivation for interning with the CBSA.

**10. Await a Decision:** After the interview, the CBSA will evaluate candidates and make their selection. Be patient while awaiting their decision.

**11. Accept the Offer:** If you receive an offer, carefully review the terms and conditions, and follow the instructions for accepting the internship.

**12. Complete Any Required Paperwork:** You may need to complete additional paperwork, such as security clearance forms, before the start of your internship.

**13. Begin Your Internship:** Once all requirements are met, start your internship as scheduled.