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# Government of Alberta Internships 2025 New Hiring

## **Description**

We are currently seeking enthusiastic and ambitious individuals to join our Internship Program. As an intern with the Government of Alberta, you will have the opportunity to work on meaningful projects and initiatives that directly contribute to the well-being of our province. This program is designed to provide a hands-on learning experience, allowing interns to develop practical skills, expand their knowledge, and build a foundation for a successful career in public service.

### Responsibilities

- **Project Support:** Assist in the planning, execution, and evaluation of projects across various government departments.
- Research and Analysis: Conduct research on relevant issues, analyze data, and provide insights to support informed decision-making.
- **Policy Development:** Contribute to the development and review of policies that address the needs and priorities of Alberta residents.
- Collaboration: Work closely with experienced professionals and collaborate with cross-functional teams to achieve project goals.
- Professional Development: Engage in training sessions, workshops, and networking opportunities to enhance your skills and understanding of government operations.
- **Documentation:** Prepare reports, briefings, and other documentation to communicate project outcomes and recommendations.

### Qualifications

- Currently enrolled in a post-secondary program (undergraduate or graduate) in a relevant field such as Public Administration, Political Science, Economics, Law, Environmental Studies, or other related disciplines.
- Strong analytical and problem-solving skills.
- Excellent communication and interpersonal skills.
- Ability to work independently and collaboratively in a team environment.
- Demonstrated interest in public service and a commitment to the values of the Government of Alberta.

### **Job Benefits**

- Meaningful Experience: Gain hands-on experience working on impactful projects that contribute to the betterment of Alberta and its residents.
- Professional Development: Access to training sessions, workshops, and seminars that enhance your skills and knowledge in various aspects of public service.
- Networking Opportunities: Connect with professionals and experts within the government, building valuable relationships that can support your career development.
- **Mentorship:** Receive guidance and mentorship from experienced professionals who are committed to helping you succeed in your chosen field.

# Hiring organization

Government of Alberta

# **Employment Type**

Intern

# **Duration of employment**

3 Months

### Industry

Government Administration

#### **Job Location**

Edmonton, Alberta, Canada, T5A, Edmonton, Alberta, Canada

## **Working Hours**

09

### Date posted

February 8, 2025

### Valid through

02.02.2028

- Exposure to Government Operations: Develop a deep understanding of how government functions and the role it plays in addressing the needs and priorities of the community.
- **Diverse Work Environment:** Collaborate with a diverse and inclusive team, gaining exposure to different perspectives and approaches to problem-solving.
- Competitive Compensation: Receive a competitive stipend or salary for the duration of the internship, acknowledging your contributions to the organization.
- **Flexibility:** Benefit from a flexible work environment that promotes work-life balance and accommodates various learning styles.
- Potential for Full-Time Employment: Successful interns may have the opportunity to transition into full-time roles within the government upon completion of their internship, based on performance and organizational needs.
- Community Impact: Contribute to initiatives that have a positive impact on the lives of Alberta residents, fostering a sense of pride and fulfillment in your work.

#### **Contacts**

Interested candidates are invited to submit their resume and a cover letter outlining their motivation for applying to the Government of Alberta Internship Program. Please include relevant academic achievements, extracurricular activities, and any previous work or volunteer experiences.

The Government of Alberta is an equal opportunity employer and encourages applications from all qualified individuals. We thank all applicants for their interest; however, only those selected for an interview will be contacted.