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## UFV Internships 2025 Jobs at University of the Fraser Valley

### Description

University of the Fraser Valley (UFV) is a comprehensive university with campuses in Abbotsford, Chilliwack, Mission, and Hope, British Columbia, Canada. UFV offers a diverse range of programs and courses, emphasizing experiential learning, research, and community engagement.

UFV Internships offers an exciting opportunity for motivated individuals to gain practical experience in a dynamic educational environment. As an intern, you will work closely with faculty and staff to support various projects and initiatives aimed at enhancing student learning and institutional effectiveness.

### Responsibilities

- Assist in planning and organizing events, workshops, and educational programs.
- Conduct research and analysis on topics relevant to higher education and student services.
- Support administrative tasks such as data entry, scheduling, and communication with stakeholders.
- Collaborate with cross-functional teams to develop and implement innovative solutions.
- Contribute to the development of marketing materials and digital content.
- Participate in meetings, workshops, and training sessions to expand knowledge and skills.

### Qualifications

- Currently enrolled in a degree program at UFV or a related institution.
- Strong organizational and time management skills.
- Excellent communication and interpersonal abilities.
- Proficiency in Microsoft Office Suite and familiarity with digital tools and platforms.
- Ability to work independently and as part of a team in a fast-paced environment.
- Demonstrated interest in higher education, student affairs, or related fields.

### Job Benefits

- Gain hands-on experience and build professional skills in a supportive and collaborative environment.
- Networking opportunities with faculty, staff, and industry professionals.
- Potential for academic credit or stipend based on program requirements.
- Flexible scheduling to accommodate academic commitments.

### Hiring organization

University of the Fraser Valley

### Employment Type

Intern

### Duration of employment

3 Months

### Industry

Higher Education

### Job Location

Abbotsford, British Columbia, Canada, V1M 3L7, Abbotsford, British Columbia, Canada

### Working Hours

09

### Date posted

June 26, 2024

### Valid through

26.06.2028

**Contacts**

Please submit a resume, cover letter, and any additional documents. Applications will be reviewed on a rolling basis, with interviews scheduled shortly thereafter. We thank all applicants for their interest; however, only those selected for an interview will be contacted.